



BEMIS MANUFACTURING COMPANY
300 Mill Street, Post Office Box 901
Sheboygan Falls, WI 53085-0901

Jeff Lonigro, President and CEO
Direct Telephone: 920.467.5201
Electronic Mail: Jeff.Lonigro@BemisMfg.com

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During the COVID-19 pandemic, Bemis Manufacturing Company's main objective is to continue producing quality products while ensuring the health and safety of our workforce. It is critical to our long-term viability that we keep our employees healthy, keep the factories running, and keep our customers satisfied.

Based on guidance from the Center for Disease Control, the World Health Organization, and local and federal government, Bemis strongly encourages all employees to reduce or eliminate close contact wherever possible. All employees should practice social distancing; maintain a minimum distance of three to six feet (1 to 2 meters), avoid shaking hands, minimize visitors to the facilities, and meetings should not include more than 20 attendees. We have already halted all food deliveries to the company, as well as on-site fitness classes.

There are no plans to temporarily cease operations at this time. Employees are strongly encouraged to work remotely where practicable, please work with your supervisor to determine if the role can be done at home in the short term. Keeping production going is essential, roles that are essential to keep production going will need to be at their respective plants. Employees who work remotely are expected to perform to the same level as those that work on premises. Supervisors should have frequent calls with employees that work remotely, closely monitor workloads, and help offsite employees get the tools they need to be effective. We should be setting up conference calls to keep projects moving and promote interaction among teammates.

We appreciate your patience as we navigate this challenging time. We plan to continue communicating regularly as the situation develops.

Stay calm, confident and stay focused. We will work through this, please keep a level head and let's keep things moving forward.

Sincerely,

Jeff Lonigro
President and CEO